



Luxemburgish Athletics Federation (FLA) recruits :

A sports director / technical director (M/W)

Full time permanent contract

Position to be filled by 1st November 2021

Tasks :

- Manage the federal sports policy: definition, implementation and evaluation of the policy, proposal of evolutions
- Manage international competitions: develop selection criteria, longlists, budgets and define short and medium term goals in collaboration with the selection committee; nominate teams; coordinate and prepare international events in collaboration with the federal office; eventually be Team Leader or Head of Delegation for international competitions
- Manage federal squad athletes: be the privileged contact of the athletes and their coaches, define and set up entry standards, propose the lists of athletes in the squad (twice a year) and the related budgets, manage the squad agreement, manage the squad accounts with the federal office
- Organize federal training camps and the Christmas camp (annual camp for all athletes)
- Manage athletes of the Olympic Committee squad (COSL) and the Army (SSEA): annual review of the athletes, management of the specific funds, management of the regular meetings between the different parties (athlete, coach, COSL, LIHPS, FLA, SSEA, ...); privileged contact of the COSL, LIHPS and the Army; identify possible improvements and implement them with the athletes and their environment.
- Manage the national coordinators of the different event groups: be their privileged contact and validate their reports, define their objectives and evaluate the results, manage training facilities (reservations, equipment, etc.), manage equipment funds, validate federal training camps, privileged contact with d'Coque
- Manage the federal youth academy (Centre de Formation d'Athlétisme): in charge of the CFA, recruitment of new athletes, management and recruitment of CFA coaches and related funds; contact person for Sportlycée, clubs, parents; guarantees the good functioning of the CFA
- Set up and manage talent detection concept in collaboration with the national coordinators
- Manage the federal sports consistency: regular exchanges with the different groups and coaches to ensure everyone is working in the same direction, with the same aims.
- Manage the annual administrative reports: sports report for the General Assembly, Lets Make It Happen report, elaboration of the annual high performance concept
- Implement new LTAD concepts in collaboration with the Development Manager

Profile :

- Holder of a certified athletics coaching diploma that can be recognized in Luxembourg, level EQF 5 (A)
- Significant experience as a high-performance coach
- Experience in coaching athletes of national and international level (or even Olympic level)
- Experience in leading teams in international competitions
- Ability to accompany athletes and coaches to the highest level of performance
- Ability to work independently as well as in a team, on several subjects at the same time
- Excellent interpersonal and pedagogical skills, able to federate people around a project
- Excellent ability to adapt
- Good sense of analysis and sports expertise
- Excellent psychology, patience and ability to listen to others, as well as natural leadership
- Good writing skills
- At ease with computer tools
- Flexible and willing to work some weekends
- Willingness to support athletes globally, surrounding them with the best specialists, in a continuous learning process on all subjects leading to performance
- The candidate is committed to the principles of Long Term Athlete Development (see FLA website - Youth Athletics section)

Other :

Languages: French, English and/or Luxembourgish or German

Applications to be sent by mail by September 24th at the latest (fla@fla.lu)